

Pablo Cortez

Address Line

ph# / email

July 2, 2012

Valley Crest

Santa Ana, CA

Please accept this letter and included resume as my application for the position of Project Manager. I have my degree in Landscape Architecture from Cal Poly Pomona and have worked with several firms both large and small. I have experience working with drafting programs for landscape construction documents and 3D rendering programs for presentation material. I've worked on a variety of projects from small scale residential to large commercial, educational, health care and memorial park landscape projects and do a lot of my own illustration work by hand with pencil, pens and markers. I also have experience coordinating on projects with large and small teams, both at the design and construction level, estimations, proposal and specification writing. Thank you for your time and I look forward to hearing from you.

Sincerely,

Pablo Cortez